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NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

## IQAC report 2018-19:

## **IQAC Initiatives:**

As a quality enhancement and sustenance measure prescribed by the NAAC, the college constituted its Internal Quality Assurance Cell on 2015 wards. As quality enhancement is a continuous process, the IQAC of the college continuously endeavors to help realizing the institutional goals. Since its inception, IQAC has been a vital part of developing a system for transparent, consistent and quality-driven initiatives in the college.

IQAC plays a utilitarian role in the participation of NIRF and also in the other Institution ranking by various organizations. IQAC conducts Institutional Annual Academic Audit and motivates the faculty members to participate in various National & International Conferences and also supports faculty members to attend various development programs conducted by other institutions/universities.

## THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC continues to initiate the process of internalization of quality and benchmarking of best practices in all academic and non-academic activities. In this context, IQAC formulates annual strategic plan and keeps track of the same by periodically validating the progress and conducting internal academic audit of departments.

Major initiatives taken by the IQAC for the academic year 2018-19

Induction Programme was organized for the newly appointed staff members on 28th& 29th May, 2018. The topics and resource persons for the program are as follows:

- Examination policies, processes and procedures
- Preparation of lesson plan
- Relevance of working in teams at student, department, inter-dept and college level.
- Concept of autonomy, relevance, scope and role of teachers.
- Teaching-learning process, class room management, student-teacher rapport and learning
- Conducting institution quiz
- Faculty development program/seminars/workshops
- Feedback and mentoring of students.

Avanthi Institute of Engg. & Teci-Guntihapally (V). Abdullapurmet (Mdl) R.R.Dist



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## **IQAC** validation:

Director, Principal, Vice Principal and IQAC Coordinator validated the annual action plan of all departments and associations on 12th and 13th July, 2018 between 12:30 PM to 4:00 PM in conference room. All the members of the department and associations presented the action plan and various documents pertaining to the same were produced. Some of the important documents produced for the verification during the validation process were, department minutes book, BOS documents, teaching Plan, department association box file and self-appraisal.

SWOC concept, relevance, scope and context were conducted to all teaching faculty on 25th September 2018 by Dr. Md Yousuf Ali. All the departments were given opportunity to reflect and present Dept. SWOC and were validated by the resource person.

Faculty appraisal for individual level as well department level was organized during the odd semester (June to October 2018). Director and Principal met the faculty and departments to appraise the individual and department performance. Concerns were deliberated and suggestions were given to further their performance.

Faculty enrichment programme was organized on 26th September, 2018 to teaching faculty at Avanthi Institute of engineering & technology to provide opportunities for individuals to explore new areas, develop specialized skills, and foster personal growth. They often offer a more hands-on and interactive learning experience compared to regular academic classes.

#### Audit's team visit

Academic audit inspection is conducting by institution every academic year with respect to IQAC guidelines.

## **Curriculum Development**

Every department has reviewed the syllabi periodically and updated the same after deliberations in the Board of Studies meetings. Last academic year, the Institution had carried forward the successful implementation of Choice Based Credit System (CBCS) which was implemented.

#### **Examination reforms**

The College has introduced many examination reforms to conform to the autonomy standards and also to adhere to the higher education policies and dynamics. Some of the key examination and evaluation reforms introduced by the institution are as follows: Orientation and training on evaluation process to new staff, Marks Cards with photos in it and also introduced Two Tests per semester as part of Internal Assessment. Earlier, the college conducted One Test per semester.

## Efforts to map progression and action plan implementation

The IQAC emphasized on the institution to take various initiatives to track Curricular, Co curricular and Extra-curricular progression of students. Some of the key initiatives proposed ad reviewed are as follows: Continuous Internal Assessment, Mid-term Exam, Unit Tests, Class tests, Validation during the Class room teaching learning process, Conduct of internal assessment activities Attendance

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monitoring system, Result Analyses, Department meetings, Staff meetings, Validation of Departments by IQAC, Parents-Teachers Interface, Remedial Classes, Mentoring, Department Level Activities, Class Room Activities, Clubs/Association Programmes, Intra and Inter-Class Cultural competitions, Intra and Inter-Class, Post Programme Reviews/Appraisal, seminars, conferences and intellectual engagement etc.

## Orientation and induction programme for first year students

IQAC was instrumental in organizing the orientation programme for the first year students admitted for different streams. Orientation programme for all the parents and guardians of newly admitted first year students. Student support: Intra and Inter- collegiate competitions are organized to develop the organizing, leadership, team-work and managerial skills of the students. IQAC has empowered the departments, student council and associations to organize various annual intercollegiate fests.

## Validation by the IQAC

In order to monitor the quality of curricular, co-curricular and extra-curricular activities planned by the departments, a review is conducted every semester in the presence of principal, vice principal, the IQAC coordinator and the team. The objective of department validation is to review the set goals and objectives, resolve the challenges and reinforce the quality norms.

**External teaching-learning audit**: The experts from other institutions in respective field of study are invited to evaluate the processes. The observations and recommendations of the external academic auditor were submitted to the principal confidentially.

**Performance Appraisal**: Regular HOD and staff meetings were organized to appraise on the Curricular, Co-curricular and Extra-curricular activities. Staff evaluation by the students was conducted to check the quality of teaching-learning process, class room management, student teacher rapport and overall progression of teaching and learning. Self-Appraisal by the lecturers was done to examine the strengths and weaknesses of the faculty. Besides, Performance

Appraisal by HOD"s and HOD"s Appraisal by the Department Colleagues were also conducted to understand the overall performance of the stake holders.





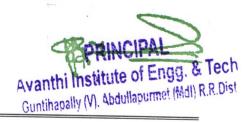
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# **Internal Quality Assurance Committee: 2018-2019**

S. No	Position	Designation	Name of the Member	
1	Chairperson	Head of the Institution	Dr. Md Yousuf ali	
2	Coordinator IQAC	Asst.Prof of ECE	Dr. M V Raghavendra	
3	Member	Member of GB	Mr. I. Shravan Kumar	
	Members	Director-HR	Dr.Y. Jayaprada	
		HOD ECE	Dr. S.Kishore Reddy	
		HOD EEE	Mr. T Kranti Kumar	
		HOD MECH	Mr.Y Ramesh Babu	
		HOD H&S	Dr.K Shailaja	
		HOD MBA	Dr Bhukya Ramulu	
4		HOD CSE	Mrs. Meka Shirisha	
4		Assoc. Prof. of ECE	Dr. Gundi Sai Kumar	
		Asst. Prof. of EEE	Ms.M. Ragini	
		Asst Prof H&S	Mr Shekhar Nampally	
		Asst. Prof. of MBA	Mrs. B. Nayeema	
		Asst. Prof. of MECH	Mr.Veda Prahlad Relangi	
		Exam Cell In charge	Mr M.Sathish	
		Librarian	Mr.R K Naidu	
5	Industry Members	Scientist – F-Drdo	Dr. Nilang trivedi	
6	Senior Administrative Officers	Head, Training & Placements	Mr. Swamy Rao Kulkarni	
		Administrative officer	Mr. Rama krishna	
	Nominee from	Local society	K.Venkatesh, Sarpanch, Gunthapally (Village)	
7		Alumni	Purre Jairal, Linux Administrator in HCL	
		Student	Lava Kumar Nandam III CSE,16Q61A0531	





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# **Functions & Responsibilities:**

- a) Parameters for various academic and administrative activities of the institution.
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes / activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

IQAC Coordinator

pRtiticipal-Avanthi Institute of Engg. & Tech Guntihapally (M. Abdullanumet (Mdl) R.P.Dist



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Ref No: AIET/IQAC/2018-2019 /01

Date: 23-06-2018

To
The Members of IQAC
Avanthi Institute of Engineering and Technology
Gunthapally(V),Hyd.

## **CIRCULAR**

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 25-06-2018 at 10AM, to discuss the following points.

## Agenda:

- 1. Discussion of Quality parameters
- 2. Discussion on Review of the Academic Performance
- 3. Review of preparation of semester-I Time tables for the Academic year 2018–2019
- 4. Review of placement activities
- 5. Discussion on Quality Research Publications
- 6. Preparations for academic audit for the AY 2018-2019
- 7. Preparation of NAAC SSR for the last five years
- 8. Any other matter with permission of chairperson

## Copy To:

- 1. The Principal
- 2. All HODs
- 3. IQAC Members
- 4. All College academic committee members

IQAC Coordinator

PRINCIPAL

Avanthi Institute of page. & Tech
Guntihapally (V). Abdullapurmet (Mdl) R.R.Dist



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# **Internal Quality Assurance Cell (IQAC)**

Ref No: AIET/IQAC/2018-2019 /01

Date: 25.06.2018

# **IQAC** Minutes of Meeting

IQAC coordinator Mr. M.V.Raghavendra extended a warm welcome to the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

# **Agenda Item 1:** Discussion of Quality parameters

#### **Resolution:**

IQAC has significantly contributed to meet the standards of HEI's in the form of process charts for all the activities and made efforts for institutionalizing the quality assurance strategies and processes

The quality parameters for various aspects of the institution are listed in the table given below:

- 1. Lab Manuals, Lab record Quality
- 2. Participation of student in Guest Lectures/ Seminars/ Workshops
- 3. Result analysis
- 4. Feedback analysis
- 5. Placement quality & training
- 6. Quality certifications

## Agenda Item 2: Review of the Academic Performance.

## **Resolution:**

- 1. Reviewed the academic performance of the students of all the departments. It is reiterated and kept mandate for all HODs to maintain a department pass percentage of 85% (in all the years)
- 2. Also, The Coordinator reiterated (Discussed in the previous meetings) all the HODs to personally interact with faculty having less than 85% pass percentage in the mid term test to understand the ground reality and motivate them to perform better in the coming tests and examination
- 3. The Coordinator informed all HODs to ensure quality of the question paper standards for mid examinations as well as to inform the faculty to upload the attendance regularly
- 4. HODs are requested to inform faculty to focus much on Lateral Entry students. HOD of Mechanical is requested to take care of the course OOPS through Java subject Further, it is informed to all HODs to visit few of the classes, in case of any requirement with regard to the monitoring of class delivery as a silent observer for better understating and often visit the laboratories to see the way the is being conducted.

**Agenda Item 3**: Review of preparation of semester-I Time tables for the Academic year 2018-2019

#### **Resolution:**

1. Reviewed the preparation of Semester-I Time tables for the Academic year 2018-2019. The following points are resolved

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- 2. Resolved to include Technical Training & Communication skills in the regular time table from 2nd year onwards 3 hours per week is initially planned at the initial stage to give training as well as to expose to recent technologies
- 3. HODs are requested to prepare department training calendars from 2nd to 4th years and requested to prepare a separate calendar for 6th semester.

# Agenda Item 4: Review of placement activities

#### **Resolution:**

- •HODs of respective departments apprised the members regarding the placements for outgoing batch. It is observed that a clear change in scenario for core sector placements in Mechanical, Electrical and Electronics Engineering.
- •Coordinator, IQAC stressed upon the importance of training the students of non computer science to tap the job potential of IT related sectors. Members expressed satisfaction over very good placement conversion of the eligible students.
- •It is resolved to reinforce the basic aspects of computer science to all the students in general and to Mechanical Engineering students in particular to tap the job potential of software sector. It is also further resolved to sensitize the students about the demand and supply requirements in software jobs.

## Agenda Item 5: Quality Research Publications

### **Resolution:**

- •Coordinator presented the list of the faculty research publications in various indexed journal to the committee. The committee discussed at length and noted the improvement in quality research publications but noted very less number of publications in SCI indexed journals.
- •It is resolved to continue the incentives for quality research publications, sponsored projects & consultancy works and it is also resolved to continue the incentives for UGC approved journals.

## Agenda Item 6: Preparations for academic audit for the AY 2018-2019

#### **Resolution:**

- •It is resolved by the committee to continue the Academic Audit at the end of every odd and even semester as this audit will help the departments to document and showcase different activities related to student development, faculty development, research contributions, teaching-learning & evaluation and professional society activities.
- •It is also resolved to continue the template of the Academic Audit as it encourages the Competitiveness among various departments and comprehensively audits the various academic components of each department
- •It is also resolved to conduct an external audit.
- •The study report and action taken report after its preparation should be submitted to principal and Governing Body members.

**Agenda Item 7**: Preparation of NAAC SSR for the last five years **Resolution**:

•It was informed to all the members to concentrate on preparing NAAC SSR for the last five years by collecting the data for uploading on the institution website and so in the last five years by collecting the data for uploading on the institution website and so in the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years by collecting the data for uploading on the institution website and the last five years are successful to the last five years and the last five years are successful to the last five y



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## FOLLOWING IQAC COMMITTEE MEMBERS (2018-2019) ATTENDED ON 25-06-2018

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr. Md Yousuf ali	Head of the Institution	CHAIRPERSON	8
2	Dr. M V Raghavendra	Assoc. Prof of ECE	COORDINATOR OF IQAC	(B)
3	Mr. I. Shravan Kumar	Member of GB	MEMBER	The
4	Dr.Y. Jayaprada	Director-HR	MEMBER	2
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	SUP
6	Mr. T Kranti Kumar	HOD EEE	MEMBER	The
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	(Near
8	Dr.K Shailaja	HOD H&S	MEMBER	Sh
9	Dr Bhukya Ramulu	HOD MBA	MEMBER	Rul
10	Mrs. Meka Shirisha	HOD CSE	MEMBER	Msy
11	Dr. Gundi Sai Kumar	Assoc. Prof. of ECE	MEMBER	Jai
12	Ms.M. Ragini	Asst. Prof. of EEE	MEMBER	July
13	Mr Shekhar Nampally	Asst Prof H&S	MEMBER	SALP
14	Mrs. B. Nayeema	Asst. Prof. of MBA	MEMBER	Nay
15	Mr. Veda Prahlad Relangi	Asst. Prof. of MECH	MEMBER	20
16	Mr M.Sathish	Exam Cell In charge	MEMBER	John
17	Mr.R K Naidu	Librarian	MEMBER	and
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	nilar!
19	Mr. Swamy Rao Kulkarni	Head training & Placements	MEMBER	B
20	Mr. Rama krishna	Administrative officer	MEMBER	( )
21	K. Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	Lukol
22	Purre Jairal, Linux Administrator in HCL	Alumni	MEMBER	Julas punjauler
23	Lava Kumar Nandam III CSE,16Q61A0531	Student	MEMBER	Vausi

IQA Coordinator

Principal

PRINCIPAL



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Ref No: AIET/IQAC/2018-2019 /02

Date: 02.01.2019

To
The Members of IQAC
Avanthi Institute of Engineering and Technology
Gunthapally(v),Hyd

#### **CIRCULAR**

This is to bring to your kind notice that the Internal Quality Assurance Cell (1QAC) meeting of Avanthi Institute of Engineering And Technology will be conducted in conference room on 03.01.2019, at 10.00 AM.

#### **AGENDA:**

- 1. Minutes and actions of IQAC meeting held on 25.06.2018
- 2. Review & Strengthening of teaching-learning process in the AY 2018-2019
- 3. Discussion on Placements & Higher studies
- 4. To improve the quality student admissions
- 5. Discussion on Lab Maintenance
- 6. Discussion on organizing seminars/workshops and awareness programs for students
- 7. Any other item with permission of chairman

### Copy To:

- 1. The Principal
- 2. All HODs
- 3. IQAC Members
- 4. All College academic committee members

IOAC Coordinator

Avanthi Institute of Engipel Tech Guntihapally (V), Abdullapurmet (MdI) R.R.Dist



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## **Internal Quality Assurance Cell (IQAC)**

Ref No: AIET/1QAC/2018-2019/02

Dates: 03-01-2019

IQAC coordinator Dr. M V.Raghavendra welcomed all the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

**Agenda Item 1**: To review the minutes of IQAC meeting held on 25.06.2018 **Resolution:** 

The members reviewed the IQAC minutes of meeting held on 25.06.2018 and approved the same.

**Agenda Item 2:** Review & Strengthening of teaching-learning process in the AY 2018 2019 **Resolution:** 

- 1. Reviewed Result analysis of each course and semester
- 2. Mentoring and motivating of all the faculty members as well as students who are needed. The IQAC coordinator has also emphasized the importance of involving more experts from outside towards strengthening the teaching-learning processes.
- 3. The committee reviewed the implementation of planning regular files by all the departments and maintains the required documents of teaching in prescribed formats
- 4. The committee decided to collect feedback from Students/Alumni / Employer/any other stake holders to improvise on teaching- leaning activities
- 5. Make use of LCD projectors available in every classroom and turn them into smart classes to improve the facilities such as laptops / computers / LAN / Wi-Fi.

# **Agenda Item 3:** Discussion on Placements & Higher studies **Resolution:**

- 1. HODs applauded the Training and Placement team for their efforts towards getting better placements for this Academic Year 2018-2019
- 2. Coordinator suggested the Training and Placement team to conduct Technical training especially to the branches of MECH, EEE and ECE for further enhancement of their prospects in higher education as well as Job placements.

# **Agenda Item 4**: To improve the quality Student Admissions **Resolution:**

- •The Coordinator IQAC solicited the initiatives to be taken to improve the quality intake with the advent of increase in number of Government and Private Universities in the state. The committee discussed at length on various aspects to attract quality students into the institution.
- •It was resolved by the committee to continue the scholarships to meritorious students and to take the Institution to the next level by encouraging the students to participate in National level project exhibitions and contests.
- •It was also resolved to make the public aware of the note worthy features of the Institution and quality benchmarks of the institution. Further, all the members suggested for improvement in

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placements by maximum conversion of all the eligible students through comprehensive training into successful job holders.

# **Agenda Item 5:** Discussion on Lab maintenance **Resolution:**

- •IQAC team observed that the laboratories are not maintained properly, It was resolved and informed to the concerned that every lab should maintain stock registers, maintenance registers and complaint registers.
- •It was informed to the HOD's to take appropriate steps regarding monitoring and maintenance of lab.

**Agenda Item 6:** Discussion on organizing seminars/workshops and awareness programs for students

#### **Resolution:**

- •It was resolved to introduce Value added programmes and workshops for enriching the students practical skills. HODs and Department Coordinator was informed to prepare the course content
- •It was resolved to organize online workshops to enrich the teaching quality of the faculty members. It was also planned to conduct the social extension activities and HODs and Club coordinators were informed to take appropriate action.

Agenda Item 7: Any other matter with permission of chairperson.

**Resolution:** The committee decided to meet at regular intervals in formal / informal manner to enhance IQ AC institutionalization

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# FOLLOWING IQAC COMMITTEE MEMBERS (2018-2019) ATTENDED ON 03-01-2019

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr. Md Yousuf ali	Head of the Institution	CHAIRPERSON	28
2	Dr. M V Raghavendra	Assoc.Prof. of ECE	COORDINATOR OF IQAC	QX
3	Mr. I. Shravan Kumar	Member of GB	MEMBER	A 1
4	Dr. Y. Jayaprada	Director-HR	MEMBER	200
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	8/1
6	Mr. T Kranti Kumar	HOD EEE	MEMBER	TRuth
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	Week
8	Dr.K Shailaja	HOD H&S	MEMBER	An.
9	Dr Bhukya Ramulu	HOD MBA	MEMBER	Rul
10	Mrs. Meka Shirisha	HOD CSE	MEMBER	Also
11	Dr. Gundi Sai Kumar	Asst. Prof. of ECE	MEMBER	893
12	Ms.M. Ragini	Asst. Prof. of EEE	MEMBER	One
13	Mr Shekhar Nampally	Asst. Prof H&S	MEMBER	Sup
14	Mrs. B. Nayeema	Asst. Prof. of MBA	MEMBER	My
15	Mr. Veda Prahlad Relangi	Asst. Prof. of MECH	MEMBER	1
16	Mr M.Sathish	Exam Cell Incharge	MEMBER	
17	Mr.R K Naidu	Librarian	MEMBER	din
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	nitraj.
19	Mr. Swamy Rao Kulkarni	Head training & Placements	MEMBER	
20	Mr. Rama krishna	Administrative officer	MEMBER	Pu 1
21	K. Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	Lankal
22	Purre Jairal, Linux Administrator in HCL	Alumni	MEMBER	pujales
23	Lava Kumar Nandam III CSE,16Q61A0531	Student	MEMBER	Lavaj

NAC Coordinator



PRINCIPAL



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## The IQAC initiated the following quality initiatives during the year 2018-19

Year	Name of quality initiative by IQAC	Duration From	Duration To
2018	NATIONAL TECH RESONANCE	02-03-2018	03-03-2018
2019	PYTHON CERTIFICATION PROGRAMME	05-08-2019	15-10-2019
2019	FACULTY DEVELOPMENT PROGRAMME	16-12-2019	21-12-2019
2019	ABHYAS 2K19	14-05-2019	15-05-2019



National Tech Resonance



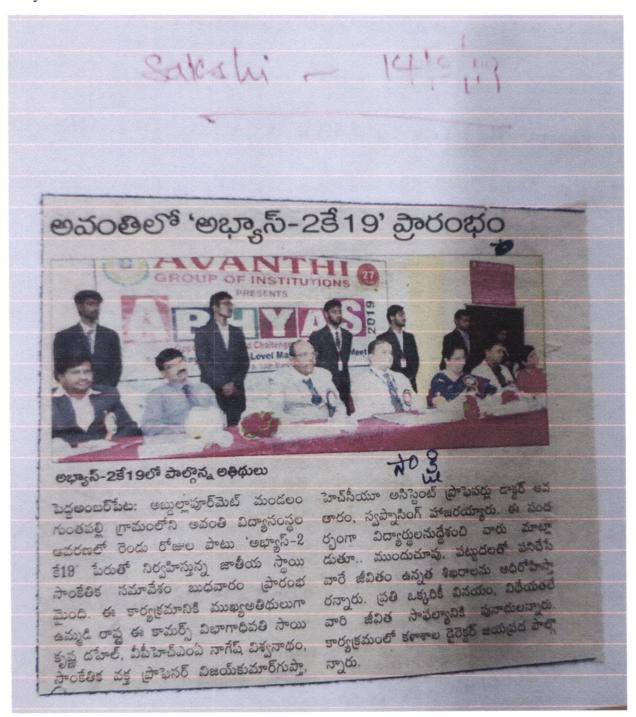


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## Abhyas 2k19





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## Women's Day



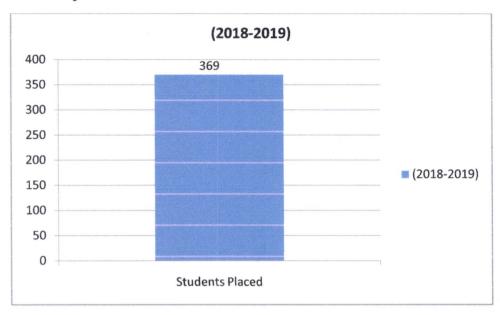


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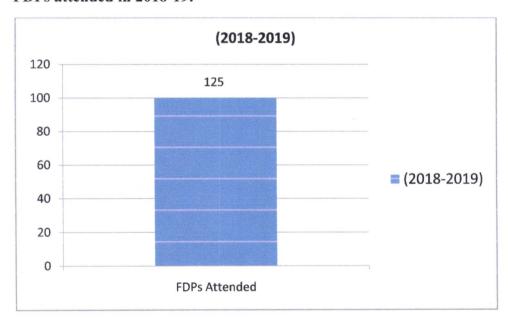
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## Students placed in 2018-19:



### FDPs attended in 2018-19:





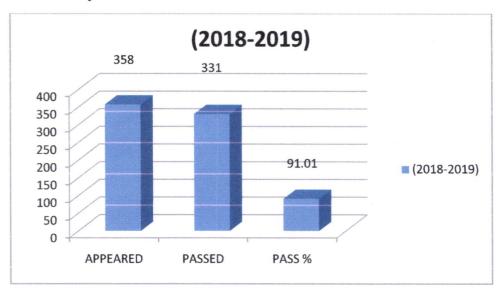


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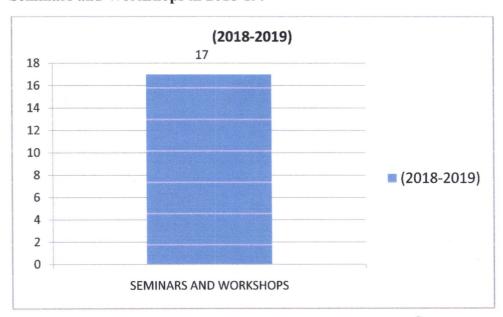
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# Result Analysis in 2018-19:



## Seminars and Workshops in 2018-19:







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## MOUs Signed in 2018-19:









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